

MoP® Management of Portfolios

Maximizing investments through a more effective balance of change initiatives and business as usual activities.

As organizations continue to achieve step improvements in project and programme management they are becoming more aware of the importance of adopting a more collective view and understanding of its portfolio of change.

Active management of the integration between business as usual (BAU) and the organization's portfolio of change (projects and programmes) is important for an organization's sustained productivity and growth.

Portfolio management supports delivery of strategic objectives by ensuring the right investment decisions are taken and that change initiatives are appropriately prioritised and effectively deliver anticipated results.

Portfolio management can be described as the coordinated collection of strategic processes and decisions that together enable the most effective balance of organizational change (projects and programmes) and business as usual/operations.

Benefits of Portfolio Management

- Better and more informed decision making about:
 - What projects or programmes to invest in
 - What projects or programmes to continue to invest in
 - How to ensure efficient and effective delivery
 - How to maximize return on investment



MoP® – Management of Portfolios

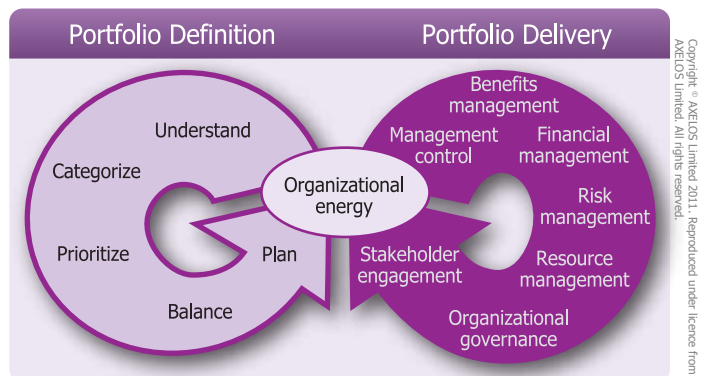
The MoP best practice guide provides portfolio management principles, practices and roles applicable to any organization regardless of type or size. MoP also provides guidance on how to implement or re-energize portfolio management within an organization.

MoP Principles:

- Senior management commitment
- Alignment with the organization's governance framework
- Alignment with strategic objectives
- Portfolio management support through a portfolio office (virtual or physical)
- Working with an 'energized' change culture

MoP Practices:

MoP practices are defined in two management cycles



MoP Training

HiLogic is an Accredited MoP Training Organization. Throughout our MoP courses participants will explore the principles, practices and roles to implement or re-energize portfolio management within an organization.

Our Courses:

- 3 day MoP Foundation course
- ½ or ¾ day MoP Senior Management workshop

- 2 day MoP Practitioner course
- 1 day MoP Overview course



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MoP® Management of Portfolios

Training & Certification

MoP Foundation

Training Aims

By attending this course participants will understand:

- MoP principles, practices, roles and responsibilities
- Approaches for implementing or re-energizing portfolio management
- Portfolio management success factors
- The strategic context in which a portfolio operates
- The relationship between project, programme and portfolio management
- The importance of aligning the portfolio and organization governance models
- Common techniques used during the portfolio definition and delivery cycles
- The purpose and use of key MoP portfolio management documents

Topics Covered

- The objectives and benefits of portfolio management
- The strategic and organizational context of portfolio management
- MoP's five principles of portfolio management
- Approaches for implementing and re-energizing portfolio management
- MoP portfolio management practices within the definition and delivery cycles
- Portfolio management roles

Exam: The MoP Foundation exam is a 40 minute, 50 question multiple choice, closed book exam. Delegates must achieve a minimum mark of 50% to pass.

MoP Practitioner

Training Aims

By attending this course participants should achieve a sufficient understanding on:

- How to apply and tailor MoP principles and practices to a given business environment
- How to analyse portfolio data, documentation and roles in relation to a case study scenario

Topics Covered

- This is a case study based course designed to cover the following syllabus areas and prepare participants for the practitioner certification exam:

- Review and select suitable approaches for portfolio management
- Apply portfolio practices and techniques
- Assess relevance of portfolio documentation
- Review role selection within a portfolio

Exam: The Practitioner examination is an open book objective style exam based on a given scenario and lasting 180 minutes. There are 4 questions each worth 20 marks, making a total of 80 marks. The pass mark is 50%. Passing the Foundation exam is a pre-requisite to Practitioner certification.

Who should attend MoP training

Anyone with a role in strategic planning, business case writing, resource and performance management. This may include management boards, directors of change, programme sponsors, project and programme managers and portfolio, programme and project office staff.

Senior Management & Overview courses

These programs at different levels:

- Describe the link between change initiatives, business as usual and strategic objectives
- Provide an overview of MoP principles and practices
- Initiate discussions on how staff and management can contribute to the effective and efficient delivery of a portfolio of change initiatives

HiLogic's training and coaching services are designed to assist organizations to quickly develop the skills base and 'know-how' needed to effectively apply best practice management approaches. HiLogic offers a calendar of public courses plus in-house training courses. To learn more about our services please visit www.hilogic.net



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